

SUBHEADING	SITE	UPDATE / SHORT TERM ACTION	WHO ACTION?	LONG TERM PLAN
COMMUNICATION	D R	Website - ensure page for disabled users with information re: accessible parking, contact information regarding visits and events	KW speak to K Coyle	New school website under development.
EXTERNAL ACCESS TO THE SPORTSFIELD	D R	Anti slip matting now in place on ramp leading up to sports field External steps edging now painted as cost of nosing prohibitive Painting of steps is an ongoing action due to wear and tear. Year R steps are the next priority. Ask parents/ carers via letter to indicate whether there are any special needs that need considering when events are on in the sports field. Ensure gated access to sports field is open when events on.	KW Pat Dallimore Administrative Staff: LR and WB already do this.	Reduce the gradient of the ramp going up from the bus area to the top field.
PARKING FOR DISABLED DRIVERS	D R	Accessible parking is available - website to be updated with page for disabled users Ensure this information is put on the new website Accessible parking is available - website to be updated with page for disabled users Ensure this information is put on the new website	KW speak to K Coyle KW speak to K Coyle	
ENTRANCE	D R	Visitors with special access needs will need to liaise with school prior to visit in order to ensure appropriate gates are unlocked from designated parking area to access entrance to the Damerham site This information needs to be made clear on the new website and in letters. Visitors with special access needs will need to liaise with school prior to visit in order to ensure appropriate gates are unlocked from designated parking area to access entrance to the Damerham site This information needs to be made clear on the new website and in letters.	Administrative Staff: LR and WB are already doing this. Administrative Staff: LR and WB are already doing this.	
SUBHEADING	SITE	UPDATE/ SHORT TERM ACTION	WHO ACTION?	LONG TERM PLAN
RECEPTION SEATING	D	One arm chair minimum seat height 450 mm available when required	2 x Year 6 pupils to measure with J Trewin.	
	R	One arm chair minimum seat height 450 mm available when required	2 x Year 2 pupils to measure with J Trewin	
RECEPTION DESK	D R	The reception desk now meets the requirements Reception desk does not meet requirements. Put in shelf below window for wheelchair users to sign in.		Window to be lowered to desk level when new reception area developed.
INDUCTION LOOPS	D R	No immediate requirement identified but will be kept under review	KW/ FGB	
ACCESSIBLE TOILETS	D R	Damerham site now has an Accessible toilet which complies with Document M as dictated by building regulations. Accessible toilet now complies with current standards Lever taps in place, toilet door opens outwards, handrail in situ, floor is different colour to toilet and wash basin		
FIRE EVACUATION	D R	Develop individual pupil PEEP as and when required. None current or in past year Develop individual pupil PEEP as and when required. None current or in past year		
G5 VISUAL ALARMS	D R	Continue fire drills with sweep process / fire marshalls Continue fire drills with sweep process / fire marshalls KW has attended Fire Leadership Course.	ALL STAFF	Installation of visual alarm as and when required
EDUCATION	D	All children to have an understanding of disability and the wider implications.	ALL STAFF	
	R	All children to have an understanding of disability and the wider implications.		
	D R	C Sumner and S Pardy have bought wide range of books on disability and additional needs as part of ELSA provision / school library enhancement. Invite speakers and wheelchair users / people with disabilities to come and speak to children. Children to participate in experience days.		